



Edition Comparison Chart

	Basic Edition	Standard Edition	Special Edition
Bankruptcy Case Management			
Debtor and Case Information	●	●	●
Digital Filing Cabinet	●	●	●
Paperless Office	●	●	●
Document Management	●	●	●
File and Phone Note Management	●	●	●
Email Management	●	●	●
Customized Contact and Case Data Forms	●	●	●
Additional Customized Data Forms		35+	50+
Bankruptcy Client Relations Management			
Client and Prospect Management	●	●	●
Client Acquisition System		●	●
No-Show and Hire-Later Prospect Tracking		●	●
Incoming Prospect Call Tracking			●
Outgoing Web Lead Call Tracking			●
Outgoing Web Lead Call Reporting			●
Appointment Confirmation Call Tracking			●
Bankruptcy Calendaring			
Staff Calendar	●	●	●
Multiple and Satellite Office Calendars			●
Appearance Attorney Calendaring			●
Bankruptcy Workflow			
Next Step Workflow	●	●	●
Automated Workflow from First Call to Case Closing		●	●
Action List to Perform Common Tasks	40+	400+	400+
Custom Case Power View	2	10+	15+
Custom Power Views with Scripts		40+	50+
Custom Power Views with Links to Common Tasks		●	●
Pre- and Post-Petition Dismissal System			●
Pre-Petition Critical Date System		●	●
Checklist System		●	●
Document Assembly	15+	250+	250+
Auto Generation of Confirmng Appointment Emails		●	●
Consumer Bankruptcy Document Library	Optional	●	●
Chain Template for Post-Filing Actions	●	N/A	N/A
Advanced Post-Petition Tasks System		●	●
Reaffirmation Management		●	●
Post-Petition Docketing System		●	●
Debtor Education Tracking		●	●
Rules-Based ECF Management		●	●
Client Complaint and Question System			●
Database Audits	2/yr.	3/yr.	4/yr.
Customzed Configuration for Each User		●	●

	Basic Edition	Standard Edition	Special Edition
Bankruptcy Billing			
Bankruptcy-Specific Billing System	●	Optional	Optional
Automatic Notification When Full Payment Made	●	●	●
Payment Aging System	●	●	●
Document Aging System		●	●
Supplemental Fee Tracking		●	●
Bankruptcy Reporting			
Referral Source Reports	●	●	●
Case Distribution Reports	●	●	●
Business Metrics Reports		●	●
Advanced Business Metrics Reports			●
Custom Reports		●	●
Manuals			
User Training Manual	●	●	●
BKexpress Reference Manual	●	●	●
Pricing			
Time Matters Enterprise Required	●	●	●
Annual Subscription per User	\$195	\$495	\$995
Customized for Firm's Practice and Procedures		See Note 1	See Note 1
Data Conversion from Petition Prep./Other Apps.		See Note 1	See Note 1
Training	See Note 2	See Note 1	See Note 1
Migration Path to BKexpress Standard	●	N/A	N/A
Migration Path to BKexpress Special Edition	●	●	N/A

Note 1 - Firm and jurisdictional customization, data conversion, and training are not included in the annual subscription license, but are part of the implementation that is customized for each firm, the cost of which varies.

Note 2 - BKexpress Basic training is included in the annual subscription license, a prerequisite for which is basic Time Matters knowledge. Time Matters training is available for \$495 for three hours of online basic training covering contacts, cases, calendar, events, todo's, and phone records, which includes the OTB Consulting Time Matters Basic Training Manual.